



Draft Minutes of the meeting held on **Wednesday 18th March 2026** at Morwenstow Community Centre

1.	Attended by; Cllrs. J Hobbs (chair); J Phipps; N Steer; C Myers; G Worden; J Payne; R Savage; B Savage; J Amos-Yeo; S Tilbey, Cornwall Cllr F Emery & Clerk J Steer
2.	Apologies for absence. N/A
3.	Public Participation: Five members of the public attended. Two to speak on planning application PA26/00867. Three were representatives of the Proposed Community Shop group, who chose not to speak at this point, indicating they were attending to respond to any questions raised regarding item 11 on the agenda.
4.	Disclosures: Declarations of interests from Members relating to items on the agenda in accordance with MPC's Code of Conduct; Cllr Worden is on the CIL panel (item 11); Cllr Payne (Planning P1); B. Savage (Planning P1); Cllr Hobbs declared no interest, but disclosed himself as a distant relative of the current Shop Owner, as is Cllr Amos-Yeo. Cllr Hobbs also declared being a distant relative of the Inch Family (item P3) As such this has no impact on any decision regarding the application.
5.	Dispensations: None received.
6.	Previously circulated minutes of the Parish Council meeting held on 18 th February 2026 were approved & signed by the Chair
7.	Matters arising from the minutes and updates – for information only. <ul style="list-style-type: none"> · The Internal auditor has been appointed & will contact MPC in due course. · In light of recent problems with MPC's email system, clerk requested all Cllrs provide an alternative means of communication, in case of future issues – NO COUNCIL BUSINESS WILL BE CONDUCTED VIA THESE MEANS. · Assets Register & Insurance have been updated accordingly. Still awaiting response from Clear Councils. · Cllrs were reminded of the upcoming Closure of the Community Centre from 7th April to 17th April for building works. The next Parish Council meeting will be held at the Wesley Rooms (See below).
8.	Cornwall Councillor Report: Cornwall Cllr Faye Emery reported as follows; <i>CC have approved the budget for the upcoming financial year. The Government has committed to cover 90% of SEND deficits across all councils up to the end of the financial year; Storm Goretti – it is recommended that all councils update their emergency plans (see MPC Website for Emergency Plan). The recent CAP meeting in Bude covered a comprehensive range of current projects working with children & young people; There are plans to reinvigorate the Bude family hub. Much of what the Hub offers is geared towards families with young children, & those who are particularly vulnerable. As physical space is limited, current attempts at setting up a Youth Club are restricted. School Attendance, Home Education & young people post 16, are currently the main point of focus. Lots of enthusiasm is held back by limited funding & lack of staff available to work in rural corners of Cornwall. No maternity staffing is available at the Bude hub – anyone requiring such services need to travel to Wadebridge or Camelford. Ben Maguire met with parishioners at The Rectory tearooms – lots of discussion around schools, transport, energy bills, crime, drugs. Changes to Rubbish and recycling – what can and cannot be collected - Information to go in Hamlets & Website. Academy schools were also discussed at the CAP meeting.</i>
9.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) Parish maintenance & hedges; Tree surgeon booked; RoSPA playpark equipment inspections booked - MPC to receive a report once completed; Potential funding grants for 'towers' replacement – in process. Risk assessments for the MUGA & the PUMP Track are still under MPC's insurance - Cllr Steer is happy to complete the assessments. MUGA Website & Update. The Website is still having items added & will be launched very soon. The hope is for the website to accept payment by card via Stripe - this is being set up. There will be a series of social media posts going out to explain what is available & how to book etc. The MUGA has its first netball tournament booked for Tuesday 31st March at 3:45pm. This does impede on free play but will be advertised as such. b) To note completed tree log; checked & signed by the clerk. c) To note completed playpark log; Cllr Payne to forward to Clerk via email d) To note completed overall grounds log; checked & signed by the clerk. e) To note completed outdoor fitness equipment log; checked & signed by the clerk. f) Local Maintenance Partnership Enhanced funding application for 2026/2027 round; <i>Cllr Steer has gathered all quotes & is ready to submit by the start of the new financial year. Costs will be submitted to Cornwall Council by start of April.</i>
10.	Further matters for discussion; <ul style="list-style-type: none"> • <u>Email from NALC</u> – Legal advice regarding Playpark/playground equipment inspections. • HAMLETS – New deadline for submission of items due to earlier submission time for completed issue. The new deadline

	<p><i>will be placed in Parish noticeboards, on the website & in Hamlets.</i></p> <ul style="list-style-type: none"> • <u>Annual Christmas Carols – December 16th</u> – All Cllrs agreed to reinvigorate the Annual Christmas Carols event & expressed their hope for the school to become involved. • A number of Parishioners contacted the Council with concern over speeding at Cleave Crescent. They have been directed to the appropriate person at Cornwall Council and advised of other options for reporting their concerns. Temporary signs are now in place asking drivers to reduce their speed. Cornwall Cllr Emery progressing this through Oliver Jones. • Annual Parish Meeting – Following discussion amongst the Cllrs; it was agreed to invite the Fire Brigade & Boscastle Coastwatch – Cllr Tilbey to action this. Local groups & associations will also be invited.
11.	<p>PROPOSED Morwenstow Community Shop.</p> <p>The Chair thanked the group for forwarding the previously requested documents in a timely manner. The Chair proposed suspension of Standing Orders 6E to allow for 15 minutes for discussion, enabling the group to respond to Cllrs Questions. <u>Following reinstatement of Standing orders</u>, the Chair reiterated MPC will <i>always</i> support projects that serve to benefit the community. However, MPC also has a responsibility to protect the local community & must ensure all legal procedures concerning their support & in potential grant making processes are abided by. The groups spokesperson made explicit the only requirements from MPC are; a letter expressing support for the idea of a community shop & a grant to assist with associated costs. The Chair referred all present, to MPC's Grants Policy. The group were invited to put in a grant application, at which point Cllrs requested a vote. <i>Full Council agreed to support the idea of a community shop - in Principle.</i> Cllrs were asked to vote on whether the group should be invited to apply for an MPC grant to cover costs of a feasibility study - With one abstention, the remaining Cllrs were in favour of the group's application. It was also unanimously agreed to keep this item on the agenda for the near future, allowing the topic to remain open until resolved or a decision to award a grant is made.</p>
12.	<p>Policy Review;</p> <p>Due to the number of policies & necessity of annual reviews for compliance. 'Policy Review' will now be a regular agenda item. Policies; Model Standing Orders; 5-day Protocol; Document Retention. All unanimously accepted & adopted/readopted.</p>
12.	<p>General Training:</p> <p>Various opportunities are available to all Cllrs within the training Bulletin from CALC.</p> <p>Safeguarding training for contractors/tenders;</p> <p>a) There is some free training, but any attendees would be expected to travel to Bodmin (Council agreed this is not viable).</p> <p>b) thirtyone:eight offers a general safeguarding course covering the basics for anyone who does not work regularly with children or vulnerable adults. Currently in conversation to see how this could be delivered in a group setting.</p>
13.	<p>Correspondence:</p> <p>*Cornwall Streetworks; ICO; HMRC; South West Coast Path; *Devon & Cornwall Alerts – various inc. Our News: National Neighbourhood Alert Survey: Appeals. * Cornwall ALC & NALC – various including bulletins. Meeting dates & training updates. * Invoices: Aquiss, Nat West bank Charges; Aquiss Broadband; Community Centre (Storage/Room hire/Electric & Water charges); Parish magazine printing; PHS Group; & Salaries & End of year expenses. * Newsletters & updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; * Parishioner emails, & telephone calls</p> <p>*Permission In Principle – Guidance for local Councils.</p>
14.	<p>Finances:</p> <p>a) The chair checked, initialled & agreed the following invoices and payments for February 2026 - Nat West bank Charges; Aquiss Broadband; Community Centre (Storage/Room hire/Electric & Water charges); Parish magazine printing; PHS Group; Salaries; End of year expenses (office/phone).</p>
15.	<p>Planning:</p> <p>Planning Partnership: No update available.</p> <p>P1 – PA26/00912 Outline Planning Permission with all matters reserved: Erection of a dwelling (self-build). Land East of Sunnyside, Gooseham. <i>Cllr B Savage, having previously disclosed an interest left the room.</i></p> <p>As this is an application for OUTLINE planning permission the council observations are that the application does not contain enough detail to fully consider the application, except to say that it is infill, a two-bedroom bungalow & perceived as standard development. The following observations were noted - potential blocking of existing access to land behind the proposed site. Information regarding how the applicants may resite the land access should be included in future applications. The proposed bungalow is situated at the rear of the site, with a garage being sited at the front alongside the road. As such, this does not suit the current street scene vista which could be rectified by moving the bungalow towards the front of the proposed site.</p> <p>P2 - PA26/01160 Construction of Retaining Wall. Land at SHOP. (Regularisation of existing wall)</p> <p>The Council were advised that the applicants have completed the WRONG form with regard to the Regularisation of the existing wall (Certificate A). MPC has concerns over the siting of the red line which claims to show the property boundaries. Boundary issues have been raised in previous applications concerning the same site, particularly over ownership of the hedge which is thought to be held by a different company. There are also issues of Highway drainage which have not been dealt with. The construction of the wall at its existing position is likely to cause further drainage issues. There are additional concerns regarding vehicular access, particularly moving in & out through a space which leads directly onto the highway. The exit does not allow a clear sight of traffic on a road which is currently set at national speed limit, aggravated further by the lack of maintenance of that section of the boundary along the road. At this time, the council feels that the application needs</p>

	<p>further consideration, suggesting the application be submitted again with correct documentation & the boundary ownership made explicit.</p> <p>P3 - PA26/01204 Construction of Extension to Agricultural Buildings (Building C0 Land north of Hillcrest, Woodville Road, Woodford, Bude</p> <p>MPC see no reason to object to this application & would particularly like to thank the applicants for following all correct procedures required in a planning application.</p> <p>P4 - PA26/00867 Erection of farm dwellinghouse and construction of means of vehicular access with removal of condition3 of Decision 3512/E dated 06/03/1954 Cllr J Payne, having previously disclosed an interest left the room.</p> <p>The Council see no reason to object to this application.</p> <p>P5 - PA26/01551 Removal & replacement of existing heavily weathered oak door & door furniture, including hinges & pintles. At Hawkers Hut Crosstown Morwenstow Bude. National Trust</p> <p>As this is 'like for like' sympathetic replacement - the council have no objections.</p> <p>P6 - PA26/01552 (linked to item above) Listed building consent for removal & replacement of existing heavily weathered oak door & door furniture, including hinges & pintles. Hawkers Hut Crosstown Morwenstow Bude. National Trust</p> <p>As this is 'like for like' sympathetic replacement - the council have no objections.</p> <p>P7 - To other planning applications were received from Cornwall Council prior to the meeting.</p> <p>Enforcement updates – <i>if available</i>.</p> <ul style="list-style-type: none"> • <i>Application update:</i> • Cornwall Council \decision Approved/Withdrawn/Refused;
16.	<p>Date of next monthly meeting – Wednesday 15th April 2026 – to be conducted in the Wesley Room, SHOP Chapel; unless a planning meeting is required before that.</p>

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”